



**Solicitation Information  
September 10, 2013**

**Addendum #5**

**RFP # 7478367**

**Title: ENERGY MANAGEMENT CONSULTING SERVICES – MPA-488**

**Submission Deadline: Thursday, September 19, 2013 at 11:30 AM (ET)**

**ATTACHED ARE CLARIFICATIONS AND ADDITIONS TO THIS RFP.**

**PLEASE CONTINUE TO MONITOR THE WEBSITE IN THE EVENT THAT  
ADDITIONAL INFORMATION MAY BE PROVIDED.**

**Gail Walsh  
Chief Buyer**

### Clarifications and Additions

Bidders must possess a Certified Energy Manager (CEM) certification or Professional Engineer Licensure.

Persons or firms practicing Architectural and/or Engineering Services in the State of Rhode Island must possess a proper registration and Certificate of Authorization in accordance with Rhode Island General Laws.

A copy of the current Rhode Island Certificate of Authorization for the firm and current Rhode Island registration(s) for the individual(s) who would perform the work must be included behind the front page of each copy of the Proposal.

A Respondent who does not have a current Rhode Island Certification of Authorization for the firm and current Rhode Island registration(s) must acknowledge non-compliance with this requirement and confirm in writing that, if selected for the project, will expedite acquisition of a Rhode Island registration(s) and Certificate of Authorization(s), the attainment of which will be required before an award will be made. The letter of acknowledgement must be included behind the front page of each copy of the Proposal.

The Board of Design Professionals can be contacted as follows:

Board for Design Professionals  
State Board of Registration for Professional Engineers  
1511 Pontiac Avenue, Building 68-2  
Cranston, RI 02920  
Tel: (401) 462-9592  
Fax: (401) 462-9532  
Website: [www.bdp.state.ri.us](http://www.bdp.state.ri.us)

Energy Audits should be comprehensive and include all types of Energy Efficiency opportunities not just Operations and Maintenance opportunities.

Reports should be able to include life cycle cost analysis in addition to simple pay back criteria. Life cycle analysis must include any and all potential utility incentives and other federal or state incentives.

The selected vendor(s) will dedicate a few hours for an energy efficiency training seminar by National Grid staff that may include an overview of utility incentive programs, administrative requirements, generation of technical assessment reports, an overview of energy efficiency best practices in schools and other economic analysis criteria. In addition, vendors are encouraged to attend the Building Operator Training (BOC) certification program that is sponsored by National Grid.